**Project Team Meeting**

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| **Project Name:** | Campus Parking |
| **Purpose:** | Working on Git |
| **Day, Date & Time:** | 5:00 PM, 15th June 2020 |
| **Location of Meeting:** | Online |
| **Attendees:** | * Alekya Pochampally * Chetan Kudaravalli * Chinmayi Ambati * Manideep Chamala * Manisha Mengani * Xizi Chen |
| **Absentees:** |  |
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**Agenda:**

* Create a git repository for the project.
* Initialize Git, push and pull code from the repository as a team.
* Add all the documents into the repo.
* Add code into the repo.

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| **Action Item** | **Assigned To** | **Due Date** |
| * Creating a repo and initialize Git * Work on main.dart file and login.dart file | Alekya and Chinmayi | 15th June |
| * Add all the documentation work to the repo * Work on the report.dart file | Manideep and Chetan | 15th June |
| * Work on reserve.dart and other docs | Manisha and Chen | 15th June |

**Date and time of next project team meeting:**

5:00 PM, 16th June 2020 - Tuesday